Setting up Multi-Factor Authentication (MFA)

1. Log in to: https://myprofile.microsoft.com/
2. Click the down arrow and choose My Groups
3. Click on ‘Join Group’
4. Search for the IAM_MFA_O365SelfRegister_M group then click on Join Group
Enter a justification for enabling MFA on your account and click Request. Your reasoning will be recorded and you will be added automatically to the group.

Business justification (required)
I will be working with Highly Sensitive Data

You are now in the MFA group. You will be emailed further instructions to set up your device.

Please contact the service helpdesk for urgent issues or if you have lost your MFA device. Call us on (02) 9385 1333 or if you are on campus please walk into our Service Centre.