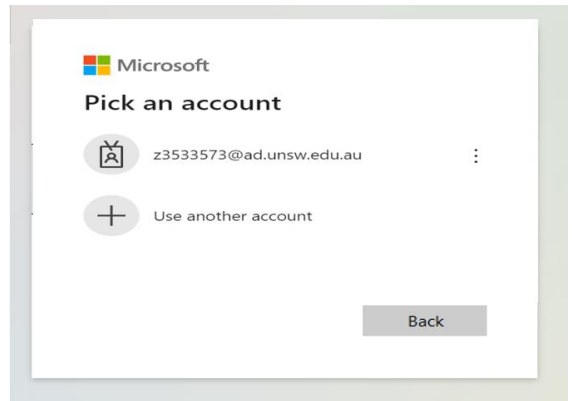
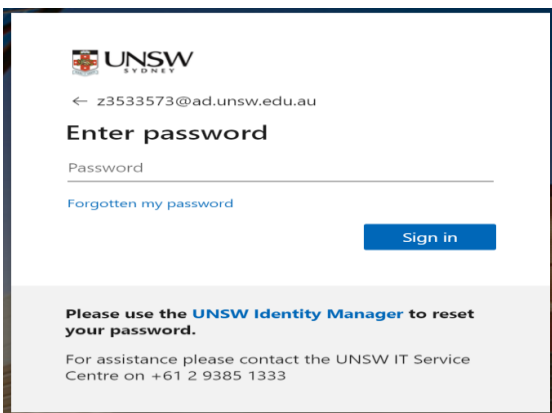


# Setting Up Multi-Factor Authentication (MFA) On Your Account

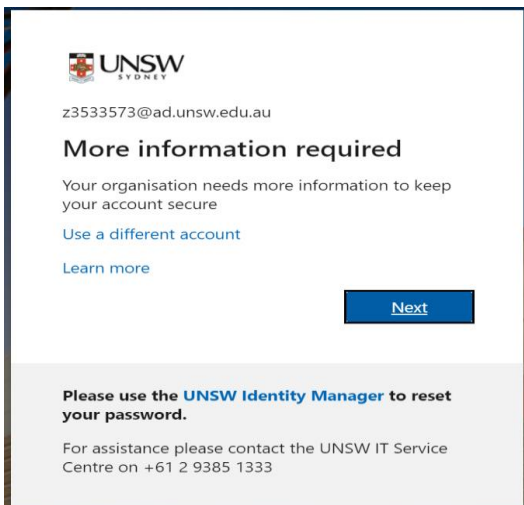
This quick reference guide is for users logging into their chosen application when they have been assigned MFA.

1. Using your computer, open an 'Incognito window' in your web browser (CTRL+SHIFT+N) and open the link:  
<http://aka.ms/mfasetup>



2. You will need to provide your login details (zID@ad.unsw.edu.au and zPass) when prompted.

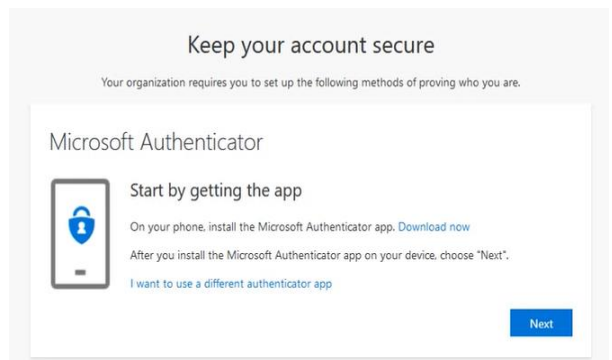
**\* If you cannot log in, please contact IT Service Centre.**



3. After logging in, you will be redirected to the **“More Information Required”** as seen to the left.

4. Use your mobile phone for these steps --

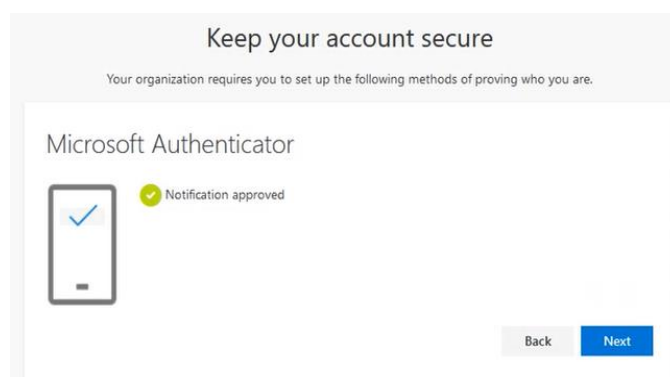
- Open the App Store / Google Play Store on your phone, and search for 'Microsoft Authenticator'
- Download the application



# Setting Up Multi-Factor Authentication (MFA) On Your Account



6. On your computer, click 'Next' and follow the on-screen instructions



7. When prompted, use your mobile device to scan the QR code on your computer screen and then select **"Next"**

You will receive a prompt on your mobile device asking you to confirm your login, select 'Approve'

## Additional Tips and Hints

If you have problems enrolling, as a first point of check, please make sure you have entered your ID (zID) correctly.

**Please contact the IT service Centre if you need any further assistance.**