



# **UNSW Moodle Single Sign On (SSO)**

## **Communications and FAQs Pack**



**UNSW**  
SYDNEY

# Where is the SSO Feature in Moodle?



A screenshot of the UNSW Moodle login page. At the top left is the UNSW logo. On the right are links for "Site Home", "Announcements", and "User Guides". The main content area shows a "Welcome to Moodle" box with a "Agree and sign on to Moodle" button and a "Forgot password?" link. Below this is a "Need an alternate login to Moodle?" section with links for "UNSW Students" and "UNSW Staff". At the bottom is an image of a person smiling and working on a project outdoors, with a sign that reads "ENGINEERING WORLD HEALTH SUMMER INSTITUTE PROGRAM CAMBODIA" and lists program outcomes.



- UNSW is transitioning to a new method of web single sign-on that enables students and staff to log in once and automatically be signed on to multiple applications.
- This new method of sign-on is already in place for Outlook and other Office 365 products and will be rolled out to Moodle on 8 July 2020.

# Where is the SSO User Experience?

## Your First SSO Experience

### USER JOURNEY STEPS

1. Student or Staff click 'Agree and Sign on to Moodle' button
2. The user enters their zID@ad.unsw.edu.au username
3. The user is prompted for their password
4. Moodle is signed in

## Post SSO Experience

### USER JOURNEY STEPS

1. Click on 'Agree and Sign On to Moodle' button
2. Moodle is automatically signed in

# Your First Moodle SSO Experience for MyUNSW

1. User selects Moodle
2. User enters zID@ad.unsw.edu.au username
3. User enters password

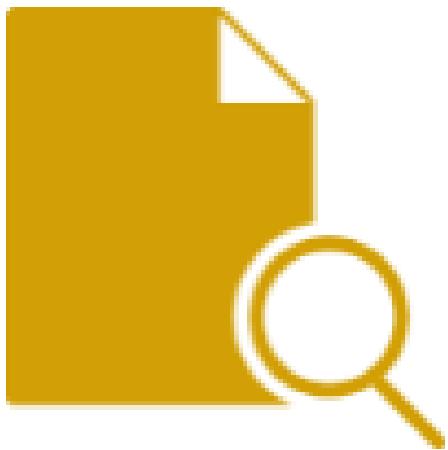
\* Moodle is signed in automatically

The screenshot shows the MyUNSW portal homepage. At the top right, it says "Logged in as: Sam Ridden" and "Log Out". Below the header, there's a "Single Sign On Applications" section with a link to "Moodle and other eLearning systems". In the center, there's a "My Announcements" section with a link to "PIMS Information". On the left sidebar, there are links for "IT Self Service", "MyTravel@UNSW", "A-Z STAFF GUIDE", "myLibrary", "myAssessment@UNSW", "Staff Resources", "Room Management", "UNSW STRATEGY 2025", and "Hospitality".

The screenshot shows the Moodle sign-in page. The URL is "https://moodle.ad.unsw.edu.au/login/index.php". The page has a "Sign in" form with the email field containing "zID@ad.unsw.edu.au". Below the form are links for "No account? Create one!", "Can't access your account?", and "Sign-in options". A "Next" button is at the bottom right. The background features a blurred image of a modern building with a red steel frame.

The screenshot shows the Moodle sign-in page again, but now with the password field filled. The URL is "https://moodle.ad.unsw.edu.au/login/index.php". The page has a "Sign in" form with the email field containing "z3521349@ad.unsw.edu.au" and the password field filled. Below the form are links for "Forgot my password?" and "Sign in". A "Next" button is at the bottom right. The background features a blurred image of a modern building with a red steel frame.

# Moodle Log-Off Notes



## Moodle Logoff Considerations:

If you are using a **shared computer**, all users are expected to logoff their computer at the end of their session.

If you do not log off your computer, then all your sessions are still active and someone would have opportunity to access your student account.

# Additional FAQs – By University Persona



**I am a student, how does this impact me?**

Very limited! As long as you follow the steps above, you will be able to login to Moodle and use Moodle as you would normally. Only the login has changed, which has made it safer and quicker for you to login without having to type in your UNSW ID and password each time!



**I am a corporate support staff. What if someone asks me for more information to support them in their role?**

Tell them they can find out more information on the UNSW IT website <link>. Ask them if the matter is urgent – if it is, please direct them to the IT Helpdesk via our UNSW IT Website or on +61 2 9385 1333.



**I am an academic, what if my students ask me what has happened to Moodle sign on?**

Tell your students that UNSW is using SSO to ensure better security and to create a more seamless experience for Moodle users. If they have more questions, please direct them to the IT Helpdesk.